

# **Modern Slavery Policy**

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Version:

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#### Statement

This statement has been approved by the Directors and Senior Leadership Team of Parts Town UK. It sets out the steps taken to prevent modern slavery and human trafficking taking place within its business or supply chain. Parts Town UK are committed to acting ethically and with integrity in all business dealings and will continue to monitor and take the necessary steps to safeguard against any form of modern slavery taking place within the business or its supply chain.

### Our Organisation

Parts Town UK is the UK's leading distributor of OEM spare parts, accessories and consumables for Catering, Refrigeration, Coffee, Laundry and Vending.

Parts Town UK sees the joining of the two leading spare parts providers in the UK, First Choice Group and Commercial Catering Spares Ltd. In February 2023 it was announced that First Choice and CCS would come together as one legal entity under the new name of Parts Town UK from July 2023. The news came after The REPA Group (CCS parent company) was acquired by Parts Town Unlimited (First Choice parent company) in January 2022, seeing all entities coming together under one parent company - Parts Town Unlimited.

The company is driven by our core values – Safety, Integrity, Innovation, Passion, Courage and Community. These values are shared by all of our team members.

### Our Workplace Policies

We have introduced several internal policies to support our culture of integrity and ethical trading which also demonstrates our commitment to all stakeholders of our business. These include:

- Equal Opportunities Policy
- Right to Work Policy
- Recruitment Policy
- Code of Conduct
- Grievance Policy
- Whistleblowing Policy
- Anti-bribery Policy
- Safeguarding Policy

The above policies are in addition to recognising and supporting all statutory requirements.

In support of our teams, we invest in:

- Training & Development for all team members
- Wellbeing in the workplace a dedicated team and noticeboard
- Reward & Recognition Core Value Awards
- Recreational areas within our business
- Social Activities

#### ISO 9001:2015

Parts Town UK gained certification to the ISO 9001:2015 international quality standard in 2017. It has introduced a documented Quality Management System based on the strategic direction of the company and its commitment to achieving the highest standard of service and quality control. Part of this framework is to continually examine the risks and opportunities for improvement and operational controls which includes all statutory and regulatory requirements.



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### Members of recognised industry bodies

Parts Town UK are proud to be members of the following industry bodies which support high standards and encourage training & development in the industry.

**FEA** – Catering Equipment industry's largest trade organisation giving access to a wide business network to benefit from information, involvement and influence at the highest level.

CEDA -Parts Town UK are proud to be members of CEDA who promote enterprise, innovation and fair competition where Members operate ethically, encourage excellence and strive for improved standards in both their businesses and the wider Industry.

FCSI - Foodservice Consultants Society International (FCSI) is the respected and truly professional organisation of men and women offering design and management consulting services, specialised in the foodservice and hospitality industry, across the world.

### Our approach to procurements and our supply chain

Parts Town UK work in partnership with the leading Original Equipment Manufacturers in the industry which reduces the risk of compromise in our supply chain. Where suppliers do not support a Modern Slavery statement, our purchasing department will conduct a risk assessment to determine which parts of our supply chain are most at risk from modern slavery, so effort can be focused in this area.

Additional steps taken:

- Review our policy and risk to compliance on an annual basis
- Engage with our supply chain to convey our policy and to understand the measure they have introduced to ensure modern slavery is not occurring in their supply chain
- Challenge any abnormally low-cost parts to ensure they do not rely upon the potential manufacturer/supplier practising modern slavery
- Conduct a Supplier Evaluation for all new suppliers
- If issues are identified, work with suppliers to prepare a corrective action plan to resolve any violation
- Annual ethical training and certification to CIPS. Modern Slavery awareness information and advice for all staff in the procurement team

### CIPS qualification

Parts Town UK have certification to the Chartered Institute of Purchasing and Supply (CIPS) in achieving corporate, ethical procurement & supply.

# Responsibility for the policy

The Directors and Leadership Team have overall responsibility for ensuring this policy complies with our legal and ethical obligations and that all our team members comply with it. Our policy must be communicated to all partners and suppliers at the outset of our business relationship and reinforced as appropriate.

### Breaches of this policy

Parts Town UK reserve the right to terminate its relationship with any individual or organisation in the supply chain if there is a breach of this policy